

BOARD OF PUBLIC WORKS AND SAFETY
Agenda Request Form

(Form B-01-2012)

Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard.

Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.

Date Submitted:	3/2/2016	Requested Meeting Date:	03/21/2016		
		Confirmed Meeting Date:			
Received by:					
Contact Information: Please provide all requested information in the fields below. (Print or Type)					
On Behalf of Organization or Individual:		City of Franklin			
Name:	Lynnette Gray		Telephone:	(317) 738-3365	
Title or Position:	City Attorney				
E-Mail:	lynng@igmlawfirm.com				
Address:	63 E. Court St.				
City:	Franklin	State:	IN	ZIP:	46131
Who will attend the meeting and present the request?					
Name:	Lynnette Gray		Telephone:	(317) 738-3365	
Title or Position:	City Attorney				
E-Mail:	lynng@igmlawfirm.com				
Please describe the purpose or title of your presentation.					
Clarifying Employee Handbook;					
Supporting documents: All supporting documents should be submitted with the request form.					
1. Resolution 2016-03 - Resolution Clarifying the City of Franklin Employee Handbook and Amending by Interlineation					

RESOLUTION NO: 16-03
OF THE CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY

**RESOLUTION CLARIFYING EMPLOYEE HANDBOOK
AND AMENDING BY INTERLINEATION**

WHEREAS, the City of Franklin, Indiana, acting by and through its Board of Public Works and Safety (hereinafter referred to as "City") is a government organization providing services to the citizens of Franklin, Indiana; and

WHEREAS, on December 21, 2015 the Board of Public Works and Safety adopted the City of Franklin Employee Handbook containing policies and procedures that govern employee conduct for Franklin employees; and

WHEREAS, the Board of Public Works and Safety of the City of Franklin, Indiana did pass Resolution No. 15-13 adopting said Handbook; and

WHEREAS, after adoption of the Employee Handbook, it was discovered that a provision relating to police merit sick days was in conflict with a previously adopted rule and regulation specific to police merit sick days and that the Employee Handbook was intended to be consistent with the rules and regulations; and

WHEREAS, the police merit sick days set forth on page 45 of the Employee Handbook should be consistent with the police merit rules and regulations and therefore the Employee Handbook should be clarified to provide as follows:

Police Merit Officers assigned to the Uniform Division are entitled to seventy (72) hours of sick leave during the calendar year.

WHEREAS, after adoption of the Employee Handbook it was determined that the heading on page 20 of the Employee Handbook entitled "Use of City" should be corrected to provide "Use of City Vehicles";

WHEREAS, the Board of Public Works and Safety of the City of Franklin, Indiana desires to clarify the Employee Handbook; amend the same by interlineation, and to make the provision regarding Merit Police Officers' sick leave consistent with that of Merit Firefighters sick leave and consistent with prior Rules and Regulations.

BE IT THEREFORE RESOLVED, the Board of Public Works and Safety of the City of Franklin, Indiana, resolves, enacts and amends by interlineation the City of Franklin Employee Handbook as follows:

1) Police Merit Officer sick days as defined on page 45 of said Handbook is amended, clarified and corrected to provide:

"Police Merit Officers assigned to the Uniform Division are entitled to 72 hours of sick leave during the calendar year".

2) Said Employee Handbook is amended for all purposes to provide 72 hours of sick leave during a calendar year as set forth herein.

3) Additionally, page 20 of the City of Franklin Employee Handbook is amended such that the heading entitled "Use of City" is amended by interlineation to read "Use of City Vehicles".

4) A copy of the amended pages 20 and 45 shall be circulated to all employees of the City of Franklin.

5) The provisions of Resolution No. 15-13 remain in full force and effect with the clarifications as set forth in this Resolution No. 16-03 clarifying the City of Franklin Employee Handbook and amending by interlineation.

6) The provisions set forth in this Resolution become and will remain in full force and effect until they are repealed by Resolution or amendment on the day of the passage and adoption of this Resolution by the affirmative vote and signature of the majority of the members of the Board of Public Works and Safety of the City of Franklin, Indiana.

INTRODUCED & APPROVED by the Board of Public Works and Safety of the City of Franklin, Johnson County, Indiana this ____ day of March, 2016.

City of Franklin, Indiana, By its Board of Public Works and Safety:

Voting Affirmative:

Voting Opposed:

Mayor Joseph E. McGuinness

Mayor Joseph E. McGuinness

Stephen Barnett

Stephen Barnett

Robert Swinehamer

Robert Swinehamer

Attest:

Jayne Rhoades, Clerk Treasurer

Prepared by: Lynnette Gray
Attorney No.: 11567-41